



[Date]

[Stewardess Full Name]
[Address 1], [Address 2]
[City], [State] [Zip]

Dear [Stewardess First Name],

It is my pleasure to reach out to you with appreciation for your support of the University of Utah through the [Endowment Full Name]. Your investment in the College of Law has allowed us to recruit and retain highly qualified students, providing them with the crucial support they need to excel in their coursework and graduate with a lower debt burden. On behalf of the S.J. Quinney College of Law, thank you.

I write to you today with a report on the [Endowment Shortened Name] in the College of Law as a way to express our gratitude and update you on the impact of your generosity. While you receive a financial report on the endowment every year from the Institutional Advancement office, we want to give you a more tangible understanding of what your investment means to our students. In the enclosed report, you will find information on your 2022-2023 scholarship recipients. I hope learning about these capable students, in their own words, will give you a sense of just how far-reaching and deeply impactful this support is.

The S.J. Quinney College of Law is ranked as the 12th best public law school in the nation, with a 98.9 percent first-time bar passage rate by the U.S. News and World Report. We look forward to continuing to build on our successes as we expand the resources and opportunities we can offer our students.

This endowment, which supports students *every year in perpetuity*, is an incredible gift. Thank you, again, and please reach out to me if you have any questions or would like to visit further about your endowment.

With gratitude,

Lexie Kite, Ph.D.
Senior Director of Development
S.J. Quinney College of Law | University of Utah